

EMERGENCY PROCEDURE CARD

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This card is produced by James M Brown Ltd, as a requirement of its communication obligations under the Control of Major Accident Hazard Regulations (COMAH) that apply to the site. The purpose of the card is to advise you what to do in the very unlikely event of a major emergency occurring on their premises, which could affect the public.

James M Brown Ltd distributes and manufactures a range of speciality chemicals used in many varied applications, including their use in the paint, plastics, ceramic and tyre manufacturing industries. In the manufacture of our range of products, we utilise, under carefully controlled conditions, materials which include substances classified as toxic, oxidising and dangerous for the environment. A Safety Report has been submitted to the Health and Safety Executive and the Environment Agency who regularly visit to ensure on-going compliance to the above regulations.

In the unlikely event of an incident involving one or more of these substances, the emergency should be quickly controlled and contained on site. However, in the very unlikely event of the incident having an off-site effect which may affect the public e.g. airborne release resulting from a fire, or from the mixing of incompatible chemicals, a public warning siren will be sounded. The initial advice on hearing this is to go immediately into a house or building as per overleaf.

Please read this card carefully and follow the more detailed instructions given below and overleaf.

Householders should ensure that all occupants understand the instructions. Responsible persons in business/community premises should be familiar with the actions required so that they may instruct occupants and/or visitors in the very unlikely event of an emergency occurring on the James M Brown site.

This card should be kept in an accessible place. It should be prominently displayed in business/community premises. Additional copies, including copies in large print, may be obtained on request from James M Brown Ltd, or downloaded from the web site www.jamesmbrown.co.uk. Public Information about Establishments that are covered by the Control of Major Accident Hazards (COMAH) Regulations 2015 is available from the web site <https://notifications.hse.gov.uk/COMAH2015>.

In the event of a site emergency, the following instructions should be followed to help minimise the effects of any release.

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1. WARNING OF DANGER

In the event of a major emergency the site will sound a public warning siren. This will be a continuous tone siren sounding for a long duration of more than 90 seconds; the warning siren may be repeated during an emergency.

Note: Our public warning siren will be tested on the first Monday of every month at 1:45 – 2:00 p.m. (except for Public and Bank Holidays). The siren test will be a single tone of 5 – 10 seconds duration and no action is required.

2. GO TO A PLACE OF SAFETY

Go immediately into a house or a building. Stay indoors unless you are given special instructions from the emergency services.

3. MAKE THE PLACE SAFE

**Close all external doors and windows.
Turn off ventilation systems.
Stay Calm.**

4. FURTHER INFORMATION

In the event of a major emergency, information will be notified to you by the emergency services; tune in to BBC Radio Stoke on 94.6 & 104.1 FM for further information.

Do not use the telephone – keep the lines free for emergency use only.

5. ALL CLEAR

Remain indoors until you receive information from the emergency services that the incident is over.

The owners and management of James M Brown Ltd assure you that its prime objective is to carry out its operations safely in order to prevent any such emergency situation occurring and to protect its employees, the public and the environment.

A detailed external emergency plan has been developed by the local authority (Stoke on Trent City Council) in consultation with James M.Brown Ltd., the Competent Authority (the Health and Safety Executive and Environment Agency), the Emergency Services, Health Authority, the Staffordshire Civil Contingencies Unit and the appropriate public. This is to enable a coordinated response by agencies, to an emergency at the James M Brown Ltd site, to mitigate the external effects of an incident to people, the environment and property.

This is in addition to James M Brown Ltd.'s own extensive on-site emergency controls and arrangements including an on-site emergency plan.

